

# SHRI DHARMASTHALA MANJUNATHESHWARA COLLEGE OF BUSINESS MANAGEMENT, MANGALURU

NAAC RE-ACCREDITED WITH 'A' GRADE (2017)

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Websiteswww.sdm.ac.in



# COLLEGE CALENDAR 2021-2022

SPONSORED BY
SHRI DHARMASTHALA MANJUNATHESHWARA EDUCATION SOCIETY(R), UJIRE(D.K)

#### PERSONAL MEMORANDA

Name of the Student	:	
Class and Section	:	
Age and Date of Birth	:	Paste your Passport size
EC & CC opted for	:	Photograph
Hobbies & Interest	:	
Blood Group		
Any Award, Prize won In the Collegiate level	÷	
Father's Name and Occupation :		
Mother's Name And Occupation :		
Address, Phone No.: (During the term)		
E-mail ID :		
Address, Parents Phone (During the Vacation)	e No:	
Any other information:		

#### UNDERTAKING BY STUDENTS AND PARENTS

1, Mr. /Miss		
DHARMASTHALA MANJUNATHESHWARA		
MANGALORE bearing the Register No	for the academic year	, hereby
promise that I will abide by the following rules.		
1. I will be regular and punctual to all the classes (t	theory and practical). I am fully a	ware that attendance
less than 75% in any of the subjects will make me l	ose one year.	
·	·	
2. I will wear uniform and formal dress as per the d	ress code prescribed by the colleg	e.
3. I will not bring Mobile Phone to the college University.	premises as per the notification	n of the Mangalore
Oniversity.		
4. As per the rules of the college I will not bring for	ur wheelers inside the college cam	ipus.
5. I will pay on time tuition fees, examination fees	and any other fees specified by t	he management and
university.		
C. I will not in tall a in one ordination in the and one	(-: d- d11	1.1 1 4-
6. I will not indulge in any activities inside and out	iside the collège premises which v	vould cause narm to
the college, individuals and other parties.		
7. I will be disciplined and will show respectful beh	naviour in the classroom, college c	eamnus and outside
7.1 will be disciplined and will show respectful bel-	iaviour in the classroom, conege c	ampus and outside.
8. I will show my progress card to my parents/ guar	rdian and will get their signature a	and I will return it to
the college on time.	2 2	
9. If my attendance and performance is found to be	unsatisfactory, I will inform my	parents/ guardian to
meet the concerned lecturers at the specified time (3	3:00 – 4:00 P.M).	
	ACNE	
ACKNOWLEDGE	MENT	
I hereby undertake that I will strictly follow the ab	nova tarme & conditions I also ur	ndertake that if I fail
to comply with these terms; I will be liable to suitable		
to comply with these terms, I will be music to summe	ne detroit de per conege redres une	a Law.
Signature of the Student	Signature of Paren	nt/Guardian
	Name & Address with	n Phone Number

#### **KEY POSITIONS**

Mrs. Aruna P.Kamath, M.A. (Eco.) Principal Dr. Muralidhar Rao K.S., M.B.A., M.Phil., Ph.D Vice - Principal

Mr. Arun Sequeira., MCA, M. phil, PGDBM NAAC Co-Ordinator/ Asst. Professor Mrs. Smitha.M, M.Com., Dean-BBM /Asst. Professor Mrs. Divya Uchil, M.C.A., M.Phil. Dean – BCA / Asst. Professor Mrs. Manju.H, M.Com., B.ED., M.Phil., M.B.A. Dean – BCOM /Asst. Professor Mrs. Gayathri k., M.Com., M.Phil. Dean - BA (HRD) /Asst. Professor Mrs. Shashikala Shetty., MCA, PGDBM, B.Ed IQAC Co-coordinator /Asst. Professor

Mrs. Jeevitha, M.A.(Kan), M.Phil., PGDBM EC/CC Co-Ordinator/Asst. Professor

#### DEPARTMENT OF FINANCIAL MANAGEMENT

Dean/ Asst. Professor Mrs. Smitha, M.Com Mrs. Shwetha Y., M.Com., SLET HOD/ Asst. Professor

Ms.Sowmya Hegde, M.Com., M.B.A NET, K.SET. Asst. Professor Mr. Gururaj. M.com Asst. Professor

#### DEPARTMENT OF MARKETINTG MANAGEMENT

Mrs. Kavitha Prabhu, M.Com., M.Phil., M.B.A HOD/ Lecturer Asst. Professor

Mrs. Deepa G. Shenoy, M.Com., M.Phil. Asst. Professor Mr. Praveen D., M.Com, NET Asst. Professor Mrs.Rashmi.T M.B.A Asst. Professor

#### DEPARTMENT OF HUMAN RESOURCE MANAGEMENT

Mrs. Gayathri k., M.Com., NET Dean /Asst. Professor

Mrs. Anasuya, M.Com., M.Sc(IT) HOD/ Asst. Professor Ms. Preethika Dharmapal, M.H.R.D., M.B.A. Asst. Professor Miss. Parinita Salian, M.com, MBA, NET, SLET Asst. Professor

#### DEPARTMENT OF COMMERCE

Mrs. Manju.H, M.Com., B.ED., M.Phil., M.B.A. Dean /Asst. Professor Mr. Thilakraj G., M.Com., M.B.A., NET HOD/ Asst. Professor Mrs. Veena D. Kotian, M.Com., M.B.A., SLET Asst. Professor Mr. Akshith kumar. K. M. Com Asst. Professor

Mrs. Shashikala K.G., M.A. (Eco.), M.B.A. HOD/ Asst. Professor Mr. Prasanna Kumar, M.A. (Eco.), M.B.A., SLET Asst. Professor

#### DEPARTMENT OF BUSINESS LAW

DEPARTMENT OF ECONOMICS

Coordinator/ Asst. Professor Mrs.Sanjana M.Com, NET, K.SET Mrs. Kavitha K., LLM. Part Time Asst. Professor

#### DEPARTMENT OF EDP

Mrs. Supritha A., M. B.A, SLET HOD/ Asst. Professor Mr. Sumesh Matada., M.Com Asst. Professor

#### DEPARTMENT OF COMPUTER APPLICATION

Mrs. Divya Uchil, MC.A., M.Phil. Dean / Asst.Professor Mr. Arun F Sequeira, M.C.A., M.Phil., PGDBM HOD /Asst. Professor

Mrs. Shashikala Shetty, M.C.A., PGDBM, B.Ed	Asst. Professor
Mrs. Deepa D Hegde, M.Sc.(Software)	Asst. Professor
Mrs. Sowmya Jyothi, M.C.A., PGDBM	Asst. Professor
Mrs. Shashiprabha, M.Sc.(IT), PGDBM, MBA	Asst. Professor
Mrs. Reshmi, M.C.A., M.B.A.	Asst. Professor
Mrs. Sneha Bhat, M.C.A	Asst. Professor
Ms. Prakruthi Bhandary, M.C.A	Asst. Professor

#### DEPARTMENT OF KANNADA

Mrs. Jeevitha, M.A.(Kan), M.Phil., PGDBM HOD/Asst. Professor Mrs. Renuthakshi K., M.A.(Kan), NET Asst. Professor

#### DEPARTMENT OF ENGLISH

Mrs. Madhumathi J.Raja, M.A. (Eng), B.Ed., M.B.A. HOD/ Asst. Professor

Mrs. Kavya M.A (Eng) Asst. Professor

#### **DEPARTMENT OF HINDI**

Dr. Jyothi, M.A. (Hin.), M.Phil., Ph.D HOD/ Asst. Professor Dr. Shalini Devadiga, M.A. (Hin.), Ph.D Asst. Professor

#### RESEARCH CELL

Dr. Muralidhar Rao K.S., M.B.A., M.Phil., Ph.D

Mrs. Smitha, M.Com., M.Phil.

Mr. Haneesh Moily

Mrs. Kavitha Prabhu, M.Com., M.Phil., M.B.A

Mrs. Veena D. Kotian, M.Com., M.B.A. Ms.Sowmya Hegde, M.Com., M.B.A.

Mr. Prasanna Kumar T., M.A. (Eco.), M.B.A., SLET

Dr. Jyothi M.A. (Hin.), M.Phil., Ph.D Dr. Shalini Devadiga, M.A. (Hin.), Ph.D

#### DEPARTMENT OF PHYSICAL EDUCATION

Mr. Bharath Kumar Jain, M.P.Ed. Physical Culture Instructor

#### **DEPARTMENT OF LIBRARY**

Mr.Muralidhar Hegde Librarian

#### NON-TEACHING STAFF

Attender

Mr. Nagaraja P.B. Lib.Asst. Mrs. Neetha Rani, M.Sc.(IT) Technical Asst. Mrs. Ramya Jinesh, B.A., B.L.I.Sc. Office Asst. Mr. Adarsh D.Devadiga, M.B.A. Office Asst. Mrs. Geetha, B.Sc., PGDCA Office Asst. Mrs. Yashaswini, B.A., M.L.I.Sc Office Asst. Mr. Nithin Kumar, B.A. Office Asst. Ms. Pramitha, M.Com Accounts Asst. Mrs.SriLakshmi M.Com Office Asst. Office Asst. Mrs.Kusuma Ms.Pooja Office Asst. Mr. Vasantha Kumar K. Peon Mr. Poornaprakash Attender Mr. Yogish A. Attender

Mr. Sharavan Kumar	Attender
Mr. Rohith	Attender
Mr. Anand	Attender
Mr. Puneeth Jain	Attender
Mr. Nikil	Attender
Mr.Durga Prasad	Attender
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Mr. Prashanth
Ms. Indira
Ms. Vinoda
Sanitary Worker
Ms. Radha
Sanitary Worker
Sanitary Worker

#### **DETAILS OF COMMITTEES& INCHARGE 2021-2022**

COMMITTEES		CO-ORDINATORS	
IQAC	Chairperson:	Mrs. Aruna P. Kamath	
	Co-ordinators:	Dr. Muralidhar Rao K. S.	
		Mrs. Shashikala Shetty	
	Members	Mrs. Divya Uchil	
		Mrs. Smitha M	
		Mrs. Manju H.	
		Mrs. Gayathri K.	
		Mr. Anun F. Sequeira	
		Mrs. Jeevitha D	
NAAC	Co-ordinators:	Dr. Muralidhar Rao K. S.	
		Mr. Arun F. Sequeira	
Academie	Planning & Assessment		
Committee	e		
DEAN's	BBA	Mrs. Smitha M.	
	BCA	Mrs. Divya Uchil	
	BA(HRD)	Mrs. Gayathri K	
	B. Com	Mrs. Manju H.	
Admission		Mrs. Smitha M.	
		Mrs. Divya Uchil	
		Mrs. Manja H.	
		Mrs. Gayathri K	

Internal Tests	Mrs. Sowmya Hegde	
	Mrs. Sowmya Jyothi	
	Mrs. Supritha	
	Mrs. Shashikala K. G.	
Time Table	Mrs. Gayathri K.	
	Mrs. Divya Uchil	
	Mrs. Smitha M.	
	Mrs. Manju H.	
	Mr. Arun F. Sequeira	
Academic Linkages	Mrs. Manju H.	
	Mrs. Smitha M	
	Mrs. Gayathri K	
	Mrs. Divya Uchil	
Prospectus & Calendar	Mrs. Divya Uchil	
	Mrs. Gayathri K.	
	Mrs. Smitha M.	
	Mrs. Manju H.	
College Website	Mrs. Divya Uchil	
	Mrs. Gayathri K.	
	Mrs. Bhat S. Sneha Ganesh	
	Mrs. Rashmi T.	
Career Guidance Cell	Mr. Sumesh Matada	
	Mrs. Shwetha Y.	
	Mrs. Deepa D. Hegde	
DOCUMENTATION COMMITTEE		
College Magazine	Dr. Jyothi	
	Mrs. Jeevitha D.	
	Mrs. Madhumathi J. Raja	
	Mrs. Renuthakshi	
	Mrs. Kavya U.	
	Dr. Shalini	

	Mrs. Deepashree G. Shenoy	
	Mrs. Shashiprabha	
	Mrs. Reshmi B. R.	
Sync Vision	Mrs. Shashiprabha	
	Mrs. Bhat S. Sneha Ganesh	
	Mrs. Salian Parinitha	
	Mrs. Kavya	
	Mrs. Reshmi B. R.	
	Miss. Sanjana	
Press Publicity	Mrs. Jeevitha D.	
	Mrs. Madhumathi J. Raja	
UGC Related Matters	All Dean's	
Human Right Cell	Mrs. Shashikala K. G.	
	Mr. Praveen D.	
Student Grievance Redressal Cell &	Mrs. Madhumathi J Raja	
Student Counselling Cell	All Staff Advisors	
Women's Cell	Dr. Shalini	
	Mrs. Smitha M. Mrs. Shashikala Shetty	
	Mrs. Ramya Jinesh	
	Mrs. Yashaswini	
Disciplinary Committee	Dr.Muralidhar Rao K. S.	
	Mrs. Smitha M.	
	Mrs. Manju H.	
	Mrs. Gayathri K.	
	Mrs. Divya Uchil	
	Mrs. Jeevitha D	
	Mr. Arun Francis Sequeira	
Anti Ragging	Mrs.Gayathri K	
	Mrs. Jeevitha D	
	Mr. Thilakraj G	
Anti-Women Harassment	Mrs. Smitha M.	

	Dr. Shalini	
	Mrs. Shashikala Shetty	
	Mrs. Ramya Jinesh	
	Mrs. Yashaswini	
Anti-Drug Cell	Mrs. Manju H	
	Mr. Arun Francis Sequeira	
	Mrs. Madhumathi J Raja	
EC/CC Co-ordination Committee	Mrs. Jeevitha D.	
	Mrs. Rashmi T.	
Short Term Course	Dr. Muralidhar Rao K. S.	
Learning Resource	Mr. Muralidhar Hegde	
	Mrs. Sowmya Jyothi	
	Mr. Akshith Kumar K.	
Campus Audit Appraisal	Mr. Arun F. Sequeira	
	Ms. Sowmya Hegde	
	Mrs. Renuthakshi	
Faculty Appraisal	Mr. Thilakraj G.	
Staff Welfare	Mrs. Shashikala Shetty	
	Mrs. Madhumathi J Raja	
PTA	Mr. Prasanna Kumar T.	
	All class advisors	
Alumni Associates	Mrs. Supritha	
	Mrs. Veena D. Kotian	
	Mrs. Shwetha Y.	
Student Council / Student Welfare	Mrs, Veena D. Kotian	
	Mrs. Divya Uchil	
MANAGEMENT/IT FEST		
SYNERGY	Mrs. Kavitha Prabhu	
	Mrs. Anasuya	
SYGMA	Mr. Arun F. Sequeira	
	Mrs. Shashikala Shetty	

GENESIS	Mrs. Salian Parinitha	
	Mrs. Preethika Dharmapal	
FONDOS (Finance)	Mrs. Sowmya Hegde	
VENTA(Marketing)	Mrs. Deepashree Shenoy	
RESOURCE HUB (HR)	Mrs. Preethika Dharmapal	
COMERICO (Commerce)	Mr. Gururaj	
SCAN (Computer Application)	Mrs. Bhat S. Sneha Ganesh	
ECONOMICS	Mrs. Prasanna Kumar T.	
BUSINESS LAW	Mrs. Salian Parinitha	
EDP	Mrs. Supritha	
KALA VAIBHAV (Fine Arts)	Mr. Thilakraj G.	
	Mrs. Reshmi B. R.	
CROWN OF WISDOM (English)	Mrs. Kavya U.	
VIKASANA (Kannada)	Mrs. Renuthakshi	
SPHURAN (Hindi)	Dr. Shalini	
TALENT HUNT (Fest Forum)	Mrs. Shashikala K. G.	
	Mrs. Deepa D. Hegde	
Sports and Athletics Club		
Extension Activity	Mr. Kavitha Prabhu	
	Mrs. Anasuya	
NSS	Mr. Akshith Kumar K.	
	Ms. Sanjana	
	Dr. Jyothi Mr. Gururaj	
Youth Red Cross	Mrs. Shwetha Y.	
	Mrs. Preethika Dharmapal	
Rovers and Rangers	Mr. Praveen D.	
	Mrs. Shahsikala K. G.	
Consumer Club	Mrs. Rashmi T.	
	Mr. Sumesh Matada	

#### **Academic Advisors**

I BBA 'A'	Mrs. Sanjana / mrs. Preethika Dharmapal
I BBA 'B'	Mrs. Kavya U
I BBA 'C'	Dr. Shalini M
I B.Com.	Mrs. Parinita Salian
I BA(HRD)	Mrs. Supritha A
I BCA 'A'	Mrs. Sowmya Jyothi
I BCA B'	Mrs. Bhat Sneha Ganesh
II BBA 'A'	Mr. Gururraj G
II BBA 'B'	Mr. Praveena D
II BBA 'C'	Ms. Deepashri G Shenoy
Il B.Com.	Mrs. Prasanna Kumar T
II BA(HRD)	Mrs. Anasuya
II BCA 'A'	Mrs. Deepa D Hegde
II BCA 'B'	Mrs. Reshmi B. R.
III BBA 'A'	Mr. Sumesh Matada
III BBA 'B'	Mrs. Veena D Kotian
III BBA 'C'	Mrs. Shwetha Y
III B.Com.	Mrs. Sowmya Hegde
III BA(HRD)	Mr. Rashmi T
IIIBCA 'A'	Mrs. Shashikala Shetty
III BCA 'B'	Mrs. Shashiprabha

SHRI DHARMASTHALA MANJUNATHESHWARA COLLEGE OF BUSINESS MANAGEMENT, MANGALURU .

#### INTRODUCTION

S.D.M. College of Business Management is a unique, dynamic and professional management education institution established in the year 1978. The college is affiliated to Mangalore University and offers Bachelors Degree in Business Administration, Bachelors of Computer Applications, Bachelors Degree in Human Resource Development and Bachelors of Commerce. The College is housed in a magnificent building situated at Kodialbail, Mangalore.

#### MANAGEMENT

The College is sponsored and managed by Shri Dharmasthala Manjunatheshwara Educational Society® Ujire, of which great visionary Padmabhushan Dr. D.Veerendra Heggade is the President. SDME Society provides all the necessary facilities for the creation of excellent educational atmosphere.

#### AIMS AND OBJECTIVES

1. To enrich the quality of life of the students through character building by creating and sustaining the urge to learn for life.

- 2. To foster the development of Professional Management which is the backbone of the Industry and Service sector?
- 3. To empower the students to become honest and optimistic entrepreneurs who will uphold right social values and prosper in the society.
- 4. To Impart basic knowledge of functional aspects of Management namely Finance, Marketing, Human Resource Management to make them employable.
- 5. To develop self confidence to lead and motivate through practical training and exposure to Business and Industry.
- 6. To prepare young men and women with a sense of patriotism and modern outlook.

------VISION------

To create an urge for lifelong learning, foster the development of competent enterprising skills and to mould the students to be morally upright responsible citizen who can lead and motivate.

-----MISSION------

- Creating an urge for lifelong learning
- Inculcating leadership qualities
- Developing entrepreneurial spirit
- Facilitating skill enhancement
- Empowering students to face the challenges of the real life
- Creating social consciousness and responsibility
- Promoting inclusive development
- Collaborating the efforts of all stakeholders to promote excellence
- Building youth for national development

In order to enrich the quality of education and improve the managerial skills, the Management, Principal and the Faculty of SDMCBM have planned to provide the following value additions to the degree programmes of Mangalore University.

A student passing out of SDMCBM acquires the following qualifications:

- Concerned Degree from Mangalore University.
- Three short term courses
- Opportunity of Industry Institution Interaction.
- Skill development through participation in various management fests at regional / state / national level.

#### **ABOUT THE COURSE:**

**TITLE OF THE B.B.A. COURSE:** The course shall be Bachelor of Business Administration.

#### Vision

To empower with requisite skills and to provide world class management education to emerge as an entrepreneur and be a leader for a global business.

#### Mission

To promote learning environment that encourages personal growth, community engagement and global awareness with social and ethical responsibility. Enrich the quality of life through competent skills.

#### **Objectives**

- To impart basic knowledge of functional aspects of management to develop their management skills in a particular sector and to make students employable
- To empower the students to become an honest and optimistic entrepreneurs
- To facilitates students to develop decision making ability in real time business situations.
- To focus on developing operational and analytical skills in students to tackle business problems in different sectors.

#### **Learning outcome**

- Provides employable qualities- Skill enhancement activities for inculcating skills in various functional areas.
- Develops Entrepreneurial skills, Leadership qualities, teamwork skills for business decision making
- Enhances analytical and empirical skills necessary to succeed in their chosen path.
- Empowers them with Social concern Ethics and morality, Wide range of extension activities. Value education programmes.
- Improves Research aptitude and thirst for learning minor research

#### **TITLE OF THE B.C.A COURSE:** The course shall be Bachelor of Computer Application.

#### Vision

Encouraging the development of technical and computing skills.

#### Mission

To disseminate knowledge on the latest developments in field computer science and to give wider practical exposure.

#### **Objectives**

- To impart programming knowledge to develop soft wares.
- Empower the students to excel in the field of technology and improve their computing skills to enable them face the competitive world
- Nurturing the thirst for learning the new developments in the field of computer technology.
- Embark on lifelong learning for personal and professional growth.
- To develop soft skills among the students.

• To develop leadership qualities and to help them build up self-confidence.

#### **Learning Outcome**

- Desire to learn personally and professionally.
- Acquire knowledge to design, document and implement software system that meets industrial needs.
- Gaining the skills necessary to work and communicate effectively with teams.
- Nurturing the thirst for learning the new developments in the field of computer science.
- Aspire to be entrepreneurs.

**TITLE OF THE B.A (HRD) COURSE:** The course shall be Bachelor of Arts (Human Resource Development).

#### Vision

"Providing best human resource professionals"

#### Mission

"To create well-trained, competent and progressive HR professionals who can exhibit professionalism in service, leadership, words and action"

#### **Objectives:**

- To provide knowledge and skill in HR related areas
- To develop leadership and problem solving skills
- To familiarize with counseling skills
- To impart training to be trainers
- To imbibe creativity and innovation
- To develop various soft skills

#### **Learning outcomes:**

- Well-developed soft skills
- Inculcates leadership traits
- Acquiring the necessary skills to identify the potential and train the employee
- Imbibes creativity and innovation
- Possess interpersonal and counseling skills

#### TITLE OF THE B.COM COURSE: The course shall be Bachelor of Commerce

#### VISION

To equip the students with accounting, financial and business related skills required for entrepreneurs and professionals.

#### **MISSION**

"Overall development of knowledge and skills."

#### **OBJECTIVES**

▶ To empower the students with accounting skills to respond to the corporate world.

- ▶ To provide an orientation to take up professional courses like CA and CS.
- ▶ To focus on developing skills to solve financial problems in business.
- ▶ To encourage entrepreneurship.

#### **LEARNING OUTCOMES**

- Students acquire financial and accounting skills, applicable in their future careers in business.
- They build up competencies required to pursue professional courses and face competitive examinations.
- Able to acquire leadership qualities.

**DURATION OF THE COURSE:** BCA / B.B.A. / B.A (HRD)/B.Com course is spread over a period of six semesters of sixteen weeks each i.e. three academic years.

**MEDIUM OF INSTRUCTION:** The medium of instruction and examination shall be in English.

#### SUBJECTS OF STUDY- B.B.A COURSE

NEP 2020 - BBA		
I Semester BBA	II Semester BBA	
AECC	AECC	
Language – I	Language – I	
Language – II	Language – II	
DSCC	DSCC	
Management Principles and Practice	Corporate Accounting and Reporting	
Fundamentals of Business Accounting	Human resource Management	
Marketing Management	Business Environment	
SEC - SB	AECC	
Digital Fluency	Environmental Studies	
OEC	OEC	
Business Organisation / Office Organisation and	People Management / Retail Management	
management	SEC - VB	
SEC - VB	Physical Education – Sports	
Health and Wellness	NCC/ NSS / R&R(S&G)	
Physical Education and Yoga	Cultural	

#### CHOICE BASED CREDIT SYSTEM FOR BACHELOR DEGREE BBA

#### **III Semester BBA**

Group I

Organizational Behavior

Marketing Management

**Business Statistics & Mathematics** 

Income Tax

Corporate Accounting

**Group II** 

Executive Development & Soft Skill

**Group III** 

English

Kannada / Hindi

Indian Constitution/Human Rights/Gender equity/ Environmental Studies

**Group IV** 

 $\ensuremath{\mathsf{CC}}$  &  $\ensuremath{\mathsf{EC}}$  : Co-curricular and Extra- curricular

Activities

**IV Semester BBA** 

**Group I** 

Modern Banking Management

Computer Application in Management

Human Resource Management

Fundamentals of Financial Management

Corporate Accounting

**Group II** 

**Business Management Process** 

Entrepreneurship Development

**Banking Practice** 

Group III

English

Kannada / Hindi

Indian Constitution/Human Rights/Gender equity/

**Environmental Studies** 

**Group IV** 

CC & EC: Co-curricular and Extra-curricular

Activities

#### V Semester BBA

Group I

Commercial Law Cost Accounting

**Event Management and Public Relations** 

**Export Management** 

Retail and Service Marketing

Specialization:

Working Capital Management Human Resource Development **VI Semester BBA** 

Group I

Company Law

**Investment Management** 

Cost and Management Accounting

Auditing / Project

Advertising and Sales Management

Specialization I

Financial Analysis

Industrial Relations and Labour Legislations,

N	ΈP	2020	- BCA

#### I SEMESTER BCA

**AECC** 

Language-I

Language – II

**DSCC** 

Fundamentals of Computers

Programming in C

Mathematical Foundation

LAB: Information Technology

LAB: C Programming

SEC - SB

**Environmental Studies** 

**OEC** 

Business Organisation / Office Organisation and management

SEC - VB

Health and Wellness

Physical Education and Yoga

II SEMESTER BCA

**AECC** 

Language - I

Language – II

**DSCC** 

Discrete Mathematical Structures

Data Structures using C

Object Oriented Concepts using JAVA

LAB: Data Structure

LAB: JAVA Lab

SEC - SB

Digital Fluency

**OEC** 

Business Organisation / Office Organisation and management

SEC - VB

Health and Wellness

Physical Education and Yoga

#### CHOICE BASED CREDIT SYSTEM FOR BACHELOR DEGREE BCA

#### III SEMESTER BCA

Group I

Operating Systems & Linux

Data Structures

Visual Basic .NET Programming

Operating Systems and Data Structures lab

VB.Net Lab

#### IV SEMESTER BCA

Group I

Computer Graphics and Animation

**Java Programming** 

Elective

E1: Data Mining

E2: CONA

E3: Business Statistics & Mathematics

Computer Graphics and Animation Lab

**Group II** 

E1: Hardware & PC Maintenance

E2: Desktop Publishing

E3: Excel Programming with VBA

**Group III** 

English

Kannada / Hindi

Indian Constitution/Human Rights/Gender equity/

**Environmental Studies** 

**Group IV** 

CC & EC: Co-curricular and Extra-curricular

Activities

**Group II** 

Java Lab

E1: Fundamentals of ICT

E2: E-Commerce

**Group III** 

English

Kannada / Hindi

Indian Constitution/Human Rights/Gender equity/

**Environmental Studies** 

**Group IV** 

CC & EC: Co-curricular and Extra-curricular

Activities

#### V SEMESTER BCA- CBCS

Computer Graphics and Animation

Java Programming

E1: Data Mining

E2: CONA

Computer Graphics and Animation Lab

Java Lab

E1: Fundamentals of ICT Web Application Lab Python Programming Lab

E1: AFM Lab/ E2: AAD Lab/ E3: SciLab

VI SEMESTER BCA -CBCS

E-Commerce

Network Security & Management

**Software Testing** 

Elective

E1: Programming for Analytics

E2: Business Statistics with R

E3: Multivariate Data Analysis

Project Work

NEP 2020 – BA(HRD)	
I Semester B.A(HRD)	II Semester B.A(HRD)
AECC	AECC
Language – I	Language – I
Language – II	Language – II
DSCC	DSCC
Principles of Management	Human Resource Management

Business Environment

Personal Development and Interpersonal Skills

Professional Skill Development

**Business Economics** 

SEC - SB

Digital Fluency

**OEC** 

**Human Resource Skills** 

SEC - VB

Health and Wellness

Physical Education and Yoga

**AECC** 

**Environmental Studies** 

**OEC** 

Training and Development

SEC - VB

**Sports** 

NCC/NSS/R&R(S&G)/Cultural

#### CHOICE BASED CREDIT SYSTEM FOR BACHELOR DEGREE BA(HRD)

#### III Semester B.A(HRD)

#### Group-I

**Basic Accounting** 

Organisational Behavior

Human Resource Research and Development Methodologies

Human Resource Management

**Group-II** 

Compensation Management

Field Study Report

**Group III** 

**English** 

Kannada / Hindi

Indian Constitution/Human Rights/Gender equity/ Environmental Studies

Group IV

CC & EC : Co-curricular and Extra- curricular Activities

#### IV Semester B.A(HRD)

#### Group-I

Financial Management

**Employee Relations** 

Administration and Management of NGO'S

Strategic Management & Corporate Policies

**Group-II** 

Entrepreneurship

**Human Resource Development** 

#### **Group III**

**English** 

Kannada / Hindi

Indian Constitution/Human Rights/Gender equity/ Environmental Studies

Group IV

CC & EC : Co-curricular and Extra- curricular Activities

#### V Semester B.A(HRD)

Group-I

Strategic Human Resource Management Principles of Training and Development

**Business Law** 

Corporate Communication and Public

Relations

Business Ethics & Corporate Governance

Field study-HR Topics

#### VI Semester B.A(HRD)

Group-I

Management Information System

Trends in Human Resources Development

Organisational Development and

Management of Change

**Labour Legislation** 

Global Human Resource Management

**Cost Accounting** 

#### **NEP 2020 – B.COM**

#### I Semester B.com

#### **AECC**

Language - I

Language - II

#### **DSCC**

Financial Accounting

Management Principles and Applications

Principles of Marketing

#### SEC - SB

Digital Fluency

#### **OEC**

Accounting for Everyone / Financial Literacy / **Managerial Economics** 

#### SEC - VB

Health and Wellness

Physical Education and Yoga

#### **II Semester B.Com**

#### **AECC**

Language - I

Language - II

#### **DSCC**

**Advanced Financial Accounting** 

Business Mathematics / Corporate Administration

Law & Practice of Banking

#### **AECC**

**Environmental Studies** 

#### **OEC**

Financial Environment / Investing Stock Market / **Public Finance** 

#### SEC - VB

**Sports** 

NCC/NSS/R&R(S&G)/Cultural

#### CHOICE BASED CREDIT SYSTEM FOR BACHELOR DEGREE B.COM

#### III Semester B Com

**Group I** 

Direct Tax- I

Financial Accounting - III

Modern Bank Management

Cost & Management Accounting – 1

**Group II** 

**Elective Courses** 

Computerised Accounting

Tax Procedure & Tax Planning

Personal Investment Management

Life Skills

**Group III** 

English

Kannada / Hindi

Indian Constitution/Human Rights/Gender equity/ Environmental Studies

**Group IV** 

 $CC\ \&\ EC\ :$  Co-curricular and Extra- curricular

Activities

IV Semester B.Com

Group I

Direct Tax- II

Financial Accounting - IV

International Trade

Cost & Management Accounting – II

**Group II** 

**Elective Courses** 

**Basic Accounting** 

Personal Taxation

Personal Investment Management

Banking Practices.

**Group III** 

**English** 

Kannada / Hindi

Indian Constitution/Human Rights/Gender

equity/ Environmental Studies

**Group IV** 

CC & EC: Co-curricular and Extra-curricular

Activities

V Semester B Com

Group I

Direct Tax- III

Corporate Accounting – I Financial Management - I

Cost & Management Accounting – III

**Business Law** 

Modern Marketing

VI Semester B Com

Group I

**GST & Customs Duty** 

Corporate Accounting - II

Financial Management - II

Cost & Management Accounting – IV

Indian Corporate Law

Auditing

#### PROJECT WORK: B.B.A. COURSE

A student can take project work in lieu of Auditing in the VI semester:

Such report shall carry 120 marks of which 30 shall be awarded on the basis of the performance of the Student at the viva voce conducted on the project by a panel of experts.

#### PROJECT WORK: B.C.A COURSE

During VI Semester a candidate shall undergo practical training and shall take up a project in an Industry/College/R&D Organization recognized by Mangalore University. The candidate shall be guided by an external supervisor from the Industry/College/R&D organization designated by the University. In addition an internal member of the college will also be associated with the project as internal supervisor. At the end of the VI<sup>th</sup> semester the candidate shall submit to the college 3 copies of the dissertation on the project work duly certified by the external supervisor.

#### PROJECT WORK: B.A (HRD) DEGREE COURSE

Students of B.A (HRD) degree course have project work as one of their subjects in V & VI Semesters. Project Report shall carry 150 marks. The student is guided by one of the lecturers who are nominated by the Principal. Project work can be taken on any theme within the frame work of the syllabus. The selection of the project is done in consultation with the guide and the institution of study.

#### HOURS OF LECTURE PER WEEK

All papers shall be studied for four hours per week as per the scheme. In addition to the regular classes students shall participate in seminars, group discussions, factory visits, guest lectures and other personality development programmes.

#### **ATTENDANCE**

- a) All candidates shall be considered to have satisfied the requirement of attendance for a semester, if he/she attends not less than 75 percent of the number of classes actually held. At the end if the students whose attendance is 60 percent and above but below 75 percent may be condoned by the syndicate on the specific recommendation of the Principal on payment of condonation fees as prescribed by the University.
- b) A candidate who does not satisfy the requirements of attendance even in one subject shall not be permitted to take the whole University examinations of that semester and shall repeat all the subjects of the semester as a regular student to the subsequent semester.

#### **EXAMINATION:**

#### SCHEME OF EXAMINATION – BBA/B.COM COURSE

At the end of each semester the Mangalore University conducts the examination. Each examination shall be held for duration of 3 hours, consisting of 80 marks / 120 marks.

#### INTERNAL ASSESSMENT – BBA/B.COM EXAMINATION

Internal assessment marks shall be 20/30 per subject of which 10/15 shall be allotted on the basis of student's performance in two internal tests and the remaining 10/15 marks shall be on the basis of viva - voce, assignment and seminars. Total marks therefore, shall be 100/150 per paper, 80/120 theory and 20/30 internal assessments.

#### **SCHEME OF EXAMINATION - BCA COURSE**

At the end of each semester the Mangalore University conducts the examination. Each examination shall be held for duration of 3 hours, consisting of 80 marks /100 marks.

#### **INTERNAL ASSESSMENT - BCA EXAMINATION**

Internal assessment mark shall be 20 per subject of which 15 shall be allotted on the basis of student's performance in two internal tests and the remaining 5 marks shall be on the basis of viva-voce, assignment and seminars. (Total marks therefore, shall be 100 per paper, 80 theory and 20 internal assessment) for I, II, III and IV semesters.

#### FOR V SEMESTER

Internal assessment mark shall be 25 per subject of which 20 shall be allotted on the basis of student's performance in two internal tests and the remaining 5 marks shall be on the basis of viva-voce, assignment and seminars. (Total marks therefore, shall be 125 per paper, 100 theory and 25 internal assessment).

#### FOR VI SEMESTER

Internal assessment marks shall be 160 per Project and will be allotted on the basis of student's performance in two internal tests, (Total marks therefore, shall be 800 per Project Work, 640 for the University Examination viva, dissertation and 160 internal assessment) for VI semester.

#### SCHEME OF EXAMINATION B.A. (HRD) EXAMINATION

At the end of each Semester Mangalore University conducts the examination. Each examination shall be held for duration of 3 hours, consisting of 80 marks /120 marks.

#### INTERNAL ASSESSMENT - B.A. (HRD) COURSE

The internal assessment marks shall be 20/30 per subject which shall be allotted on the basis of two tests. viva, assignment, class participation and seminars.

#### SCHEME OF EXAMINATION B.COM EXAMINATION

At the end of each Semester Mangalore University conducts the examination. Each examination shall be held for duration of 3 hours, consisting of 80 marks /120 marks.

#### **INTERNAL ASSESSMENT - B.COM COURSE**

The internal assessment marks shall be 20/30 per subject which shall be allotted on the basis of two tests. viva, assignment, class participation and seminars.

## SCHEME OF EXAMINATION FOR CHOICE BASED ELECTIVE PAPERS IN ALL THE COURSES

At the end of each Semester Mangalore University conducts the examination. Each examination shall be held for duration of 2 hours, consisting of 40 marks.

# INTERNAL ASSESSMENT FOR CHOICE BASED ELECTIVE PAPERS IN ALL THE COURSES

The internal assessment marks shall be 10 per subject which shall be allotted on the basis of one test. viva, assignment, class participation and seminars.

If a candidate is absent for any one of the tests due to genuine and satisfactory reasons, such a candidate may be given a re-test. This shall be the decision of the Principal.

#### APPEARANCE FOR THE EXAMINATION

A candidate shall register for all the subjects of a semester when he/she appears for the examination for the first time.

#### MANGALORE UNIVERSITY GUIDELINES FOR THE EVALUATION OF EXTRA AND CO-CURRICULAR ACTIVITIES.

As per the Credit Based Semester System introduced by the University, 50 marks in each semester are allotted by the university to the extra and co-curricular activities. According to which the students will be evaluated in extra and co-curricular activities in the first four semesters of the course.

According to Credit Based Semester System, One credit is allotted for 50 marks. As per that subjects having 100 marks are given 2 Credits, Subjects having 150 marks are allotted 3 Credits. It is compulsory for the students to give their preference to one of the following activities based on which they will be evaluated.

#### 1. Sports 2. NSS 3. Extra-curricular activities

In order to provide ample opportunities to the students, various associations and clubs conduct different activities in which the students have to participate.

**EXAMINATION FEES:** A student shall pay the required examination fee as prescribed by the university.

#### **STANDARD OF PASS:**

#### MINIMUM FOR A PASS

- a) No candidate shall be declared to have passed in any subject unless he obtains not less than 35% marks in written examination and 35% marks in the aggregate of written examination and internal assessment put together, and 40% in the aggregate of each semester. He must also get 35% in the Project work, 35% in viva -voce and 40% in aggregate. However if a candidate has to get through the examination in any paper, he has to obtain 40% marks in written examination and internal assessment put together in the paper.
- b) A candidate who fails in any of the subject shall take the examination only in the failed subject at a subsequent examination and he must obtain the minimum for the pass in that subject as stated in Para (a) above.
- c) A candidate who fails in a lower semester examination may go to the higher semester.
- d) The candidates who have completed their studies but have not passed the prescribed examinations shall be given a maximum **period of two years from the date of completion of the course to complete the programme.**
- e) The maximum period for completing a programme (excluding internship) shall be double the duration stipulated for the programme reckoned from the year of admission (including the year of admission) to the programme. However, in the case of a one year programme, the maximum period for completing it shall be three years from the year of admission.

The term 'completing a programme' means passing all the prescribed examination of the programme to become eligible for the degree/ diploma. No candidate shall be permitted to appear for the examinations after the prescribed maximum period for completing the programme.

Candidates who are debarred from appearing for the University Examinations for a specified period shall be allowed a maximum period of two years to complete the programme from the date up to which they are debarred or a maximum period of double the duration stipulated for the programme reckoned from the year of admission to the programme whichever is later. However, candidates who - commit malpractice in their last permissible attempt shall not be given any further chance to appear for the examination.

#### CLASSIFICATION OF CANDIDATES

- a) No Class shall be declared for the examination of the first five semesters.
- b) Class shall be declared at the end of VI Semester on the basis of the aggregate marks obtained at the first, second, third, fourth, fifth and sixth semester examinations. Further, only those candidates who pass in all the subjects shall be eligible for first class or second class provided the candidate pass the fifth and sixth semesters in the first attempt. All other successful candidates are eligible only for pass class. However, if a candidate rejects his results for improvement shall be considered as first attempt.

#### PERCENTAGE OF MARKS FOR DECLARING CLASSES

First Class with Distinction : Not less than 70% of the aggregate Marks

First Class : Not less than 60% of the aggregate Marks

Second Class : Not less than 50% of the aggregate Marks

Third Class : Not less than 40% of the aggregate Marks

COLLEGE TIMINGS: 9.00 a.m. to 5.00 p.m.

#### REJECTION OF RESULTS

- a) A candidate may be permitted to reject the result of the whole examination of any semester within 30 days after the publication of his result or 10 days from the date of dispatch of his marks card by the Registrar (Evaluation) to the college, whichever is later. Paper wise Subject wise rejection of result shall not be permitted.
- b) The rejection shall be exercised only once in each semester and the rejection once exercised cannot be revoked.
- c) Application for rejection along with the payment of the prescribed fee shall be submitted to the Registrar (Evaluation) through the College together with the original statement of marks.
- d) A candidate who rejects the results is eligible for only class and not for ranking. He shall appear for the examination in the immediately following academic year.

#### **COLLEGE FEES**

The fee paid on admission will not be refunded and a student is liable to pay the fees for the entire semester if his/her name is on the roll during any part of the semester. The academic year is divided into two semesters. The fees due in each semester should be paid in one installment.

Each Semester's fees or an installment thereof should be paid on or before the last date prescribed for, by the Principal. Penal fee of Rs. 10-00 per day will be levied for late payments. If any student fails to pay the fees within 7 days from the last date, her /his name will be removed from the rolls of the College and this causes loss of attendance.

#### ISSUE OF CERTIFICATES

- 1. All the applications for certificates must be made to the Principal in writing and must contain the following particulars
  - a) The student's full name
  - b) The date of joining the College and the class in which the student was originally admitted.
  - c) The language under Part I & subjects under Part II
  - d) The University Examination passed with Register Number and the Year of passing.
- 2. Application for certificate shall be made at least two days in advance.

- 3. Certificate must be taken from the office in person. No certificates or marks cards will be handed over to other persons without a letter of authorization. If they have to be sent by post, a self addressed registered cover must be left at the office.
- 4. A fee of Rs.50/-is charged for the issue of a Transfer Certificate and Rs. 100/- each for all other Certificates like Age Certificate, No Due Certificate, etc.
- 5. Certificates will be issued only on payment of all dues to the college. Full term fees shall be paid if the student has attended class on any day during the term.
- 6. The transfer and other certificates in the case of a student who withdraws from the college at the end of the First year will be issued only after the declaration of the result of the examinations, as per the Mangalore University regulations.
- 7. Conduct certificate is issued only when a student withdraws from the college. The Principal may refuse to issue the conduct certificate to any student whose conduct in his opinion has not been satisfactory.

#### **ATTENDANCE**

- 1. Attendance will be taken every hour at the commencement of the class. Students coming late to the class will lose attendance for the particular hour.
- 2. No student shall all be absent from the class without applying for leave. The application for leave should be countersigned by the parent or guardian.
- 3. When prior permission for absence could not be obtained, the application for leave shall be submitted on return, before entering the class (on the calendar itself).
- 4. In case of leave for illness for more than five days, the Principal may demand production of a Medical Certificate from a Registered Medical Practitioner approved by the College.
- 5. Absence without leave from class tests, University Examination and at the reopening of the class after the holidays will be seriously viewed.
- 6. Students should get a minimum attendance of 75 percent of the classes conducted in each subject failing which they will not be promoted to the higher class.

#### COLLEGE ASSOCIATION AND DEVELOPMENT SCHEME

- 1. For the proper development of personality the college provides to its students many opportunities to participate in the various co-curricular activities including sports and games.
- 2. The programmes of various associations are held on all days in the evening. Attendance to these programmes is compulsory.
- 3. The following associations are run under the guidance of Principal and the members of staffs. Students will be responsible for organizing co-curricular activities in the college.
- a) Students Council

b) Fine Arts Association

c) Finance Association
e) Economics Association
g) HRD Association
i) Rovers & Rangers
k) Marketing Association
d) Sports Association
f) N.S.S.
h) SCAN Association
j) Youth Red Cross
l) Commerce Association

k) Marketing Association
m) Business Law Association
o) English Association
q) Hindi Association
q) EDP Association
r) Commerce Association
n) Fest Forum Association
p) Kannada Association
r) EDP Association

The Association will meet at regular intervals to chalk out the programmes.

#### **PLAN & ACTION**

#### STUDENT COUNCIL

Motto: Working together works.

Plan of action: Council will act like student quality assurance cell. It will be instrumental in enhancing the quality of education by developing quality culture among students. Activities proposed eventually

- Value education programme to all classes.
- Observation and celebration of significant days.
- Leadership training programme.
- Brainstorming session to students about quality enhancement.

#### **FONDOS** (Finance)

Motto: "To empower the students to attain professional excellence in the field of finance."

The following activities are planned for this academic year

- Inauguration and orientation.
- Money talk: pick and speak on given topics.
- An argument: debate on given financial topics.
- Bid and win: written quiz.
- The analyst: case analysis.
- Portfolio management.
- Financial crossword and collage.
- Paper presentation.

#### Extension activities:-

- Awareness about SIP to factory employees.
- Motivating the youth to make use of various payment apps.
- Creating awareness about education loan to UG students.
- Spreading financial awareness to school children.

- Creating awareness about financial matter among housewives.
- Spreading financial literacy in the society.
- Guest lectures on relevant financial topics.

Venue for the activities: Room No- 203

#### **VENTA** (Marketing)

Motto: "To create awareness among the students about various dimensions of marketing."

The following activities are planned for this academic year ACTIVITIES PLANNED ARE

- INNAUGURATION AND ORIENTATION
- BRAND WARS
- FLASH MARKETING
- BRAIN TEASER (QUIZ)
- TAGLINE COMPETION (SLOGAN WRITING)
- EMBLEM (LOGO DESIGNING)
- SWOT ANALYSIS
- PRODUCT LAUNCH
- MAD AD COMPETION
- FORTUNE SEEKER (TRESURE HUNT)
- JINGLEWRITING
- BEST TIE UP

#### Extension activities:-

- Visiting the marketing department of various organizations.
- Interview the marketing professionals and preparing a report on it.

Venue for the activities: Room No. 202

#### **RESOURCE HUB (Human Resource Development)**

MOTTO: "Empowering students to develop HR skills so that they can became effective leader".

#### Skill enhancement activities

- First Impression (CV Writing)
- Just a Minutes
- Reproach
- Case Analysis
- Let's Hire
- Paper Presentation
- Role Play
- Mock Interview

#### **Guest Lecture**

#### **Extension Activities**

- Visiting schools and conducting personality development programme in school
- Facilitating the developing leadership skills in NGOs
- Promotion of communication skills among school children
- Industry Institution Interaction

Venue for the activities: Room No, 204

#### **COMERICO (COMMERCE ASSOCIATION)**

Motto: "To inculcate the leadership qualities and business acumen to lead the commercial world".

- Inauguration and orientation
- Debate on current issues
- Commerce Quiz
- Mock Press
- Research paper
- Meet the C.E.O
- Flip Side
- Collage
- Commerce exhibition
- Venture Launch
- Case analysis
- Team Game

**Extension Activity**: Visiting organisation and providing information about small savings to employees.

#### **ACQUIS (BUSINESS LAW)**

#### MOTTO-"To give a legal orientation to the students of business management"

The following activities are planned for this academic year

- Case analysis
- Pick and speak on law related topics
- Debate on legal issues
- Business law quiz
- Book review
- Paper presentation

#### **Extension activity**

Legal literacy programmes

#### **SCAN** (Computer Applications)

Motto: "Empowering the student to excel in the field of technology and improve their computing skills to be best in the corporate world."

The following activities are planned for this academic year

- COLOR SPARY (Paint Brush)
- RECKON ELEMENT (Guest the part)
- BRAINGLE (Memory test)
- CODEATHON (Coding & Debugging)
- NETRIX (Web Designing)
- TECHMOOT (IT Debate)
- TECHREKLAME (IT Advertisement)
- QWERTY (Quick Hands)
- SMARTINIS (IT Quiz)
- TECHNOART (IT Collage)
- CONSILIO (MS Word Design)
- TOGGLE TOGGLE
- CAPTCHA CRACKER
- PAPER PRESENTATION
- INSPIRE (Interclass IT Fest)
- SYGMA (Intercollegiate State Level IT Fest)

#### Extension activities:

- Student Internet World to high school students.
- Computer literacy to primary students of Govt/aided schools.
- Organizing short term computer course to college students.

Venue for the activities: Room No. 208 and LAB

#### CROWN OF WISDOM (ENGLISH ASSOCIATION)

Motto: "To sharpen the linguistic skills & to bring out the hidden talents/creativity of the students."

The following activities are planned for this academic year

- Inauguration and Orientation
- Trendy writing (essay writing)
- Magic word (spell me)
- Pictionary
- Expression House (elocution)
- Pick one's brains (literary quiz)
- Vent out (poem writing)
- Pour in & out (poem recitation)
- Tangle (debate)
- Run down (story writing)
- Saga narration (story –telling)
- Speak one's piece (pick & speak)
- Catch Line (slogan writing)
- Monologue (enacting famous personalities )
- Baffle Game (word puzzle )
- Toast Master ( master of ceremony )
- Colourful Poster (poster-making)
- Imprint (logo designing)
- Write –Up (article writing)
- Creative writing

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#### Extension activities:

Visiting schools, old age homes and orphanages.

Venue for the activities: Room No. 302 (English)

#### ವಿಕಸನ (ಕನ್ನಡ ಸಂಘ)

#### ಉದ್ದೇಶ: ಸಾಹಿತ್ಯ "ಸ" ಹಿತ ಹಾಗು "ಸ್ವ" ಹಿತವಾದ ಅಭಿವ್ಯಕ್ತಿ

- ೧. UDHGATANEಉದ್ಘಾಟನೆ ಮತ್ತು ಪುನರ್ಮನನ
- ೨. ಕಥೆ ಮತ್ತು ಕವನ ಬರೆಯುವ ಸ್ಪರ್ಧೆ
- ೩. ಸಾಹಿತ್ಯ ರಸಪ್ರಶ್ನೆ
- ೪. ಚರ್ಚಾ ಸ್ಪರ್ಧೆ
- ೫ .ಆಶುಭಾಷಣ ಸ್ಪರ್ಧೆ
- ೬ ಭಾವಗೀತಾ ಸ್ಪರ್ಧೆ
- ೭ ಪ್ರಬಂಧ ಸ್ಪರ್ಧೆ
- ೮ ಭಾಷಣ ಸ್ಪರ್ಧೆ
- ೯ ಚಿತ್ರ ನೋಡಿ ಕಥೆ/ ಕವನ ಬರೆಯುವ ಸ್ಪರ್ಧೆ
- ೧೦ ಘೋಷಣೆ ಬರೆಯುವ ಸ್ಪರ್ಧೆ
- ೧೧ ಕವನ ವಾಚನ ಸ್ಪರ್ಧೆ
- ೧೨ ಪ್ರಹಸನ

#### ಕನ್ನಡ ವಿಭಾಗ "ವಿಕಸನದ"ವತಿಯಿಂದ ವಿಸ್ತರಣಾ ಚಟುವಟಿಕೆಗಳು ಆಯೋಜಿಸಲಾಗುವುದು

Venue for the activities 303 (Kannada),

#### **Spuran (Hindi Association)**

#### Motto: 'Popularizing the use of National Language'.

- प्रचार वाक्य
- प्रबंध
- शायरी
- कहानी कथन
- भाषण
- चित्र देखकर कहानी लिखना
- प्रश्नोत्तरी स्पर्धा
- देशभिक्त गीत
- च्नो और
- पहेलिया
- कविता लिखना
- विस्तृत कार्य

Venue for the activities: 304 (Hindi)

#### **VIBHAVA** (Economics Association)

Motto- "To create awareness about the current economic scenario".

The fallowing activities are planned for this academic year

- 1. Inauguration and orientation
- 2. Quest for knowledge
- 3. Knock out and drag out
- 4. Best out of waste
- 5. Photo Montage
- 6. Turn coat
- 7. Paper presentation
- 8. Budget presentation

#### **KALA VAIBHAV (Fine Arts)**

Motto: "Seeing what is invisible to others'."

The following activities are planned for this academic year

- Inaugration and Orientation
- Veriety Entertainment
- College Anthem
- Mehendi
- Nail Art
- Flower Arrangement
- Singing
- Pencil Sketch

- Rangoli
- Art exhibition

#### **Extension activities:**

Visiting to school to teach various form arts.

Vising Ashram and Entertaining the inmate.

Venue for the activities: Room No. 205

#### **SPORTS & ATHLETIC ASSOCIATION (Sports)**

Motto: "To enhance Physical, Mental and Spiritual development of the student."

The following activities are planned for this academic year

• Interclass Foot Ball

- Interclass Chess
- Inter Collegiate Chess

- Interclass Kabaddi
- Interclass Volley Ball
- Interclass Volley Ball

- Interclass Cricket
- Interclass Cricket
- Inter Collegiate Cricket

- Interclass Throw Ball University.
- Inter Collegiate competitions as sanctioned by

#### Extension activities:-

- In association with Kasturba Medical College, our college students will be participating in the world heart day Marathon event.
- Coaching to school children.

#### NSS

Motto: "NOT ME BUT YOU."

The following activities are planned for this academic year:

- Inauguration and orientation
- Vanamahostava
- One day camp-1
- Guest lecturer-personality development and public speaking
- One day camp-2
- Awareness programme
- Yoga training programme
- Medical camp
- Guest lecturer on food health and nutrition
- Guest lecturer on ecological balance
- Blood donation programme
- Orphanage visit
- Campus cleaning
- Socio economic survey
- Street play
- Annual camp
- Extension activities

#### YOUTH REDCROSS

Motto: "Everywhere for everyone."

The following activities are planned for this academic year

- Inauguration and orientation
- First aid training programme.
- One day camp.
- Disaster management training programme.
- Street plays.

#### **TALENT HUNT (FEST FORUM)**

Motto: "To provide platform for every student to bring out in himself the best of what he can be."

The following activities are planned for this academic year

- Conducting inter-class fest for first years.
- Organizing Genesis.
   Organising Synergy & Sygma

#### **Extension activities:**

Providing necessary guidance, help to first year students of other college to enable them to take part in Genesis.

#### **ROVERS AND RANGERS**

Motto: NOT 'I' BUT "WE"

The following activities are planned for this academic year

- Tree Plantation
- Celebration of international yoga day
- Medical Camp
- Public blood donation camp
- Street play
- Leadership camp
- Guest lecture
- Skill enhancement activities

## **SAMRUDHI (CONSUMER CLUB)**MOTTO: 'AWARE, ALERT AND ACT'

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The following activities are planned for this academic year

- Paper presentation
- Short term certificate course on consumer education in association with the Dakshina Kannada District Consumer Federation.
- Organising seminars.
- Case analysis.
- Book review.
- Debate on Consumer Protection Acts.
- Quiz on consumer rights.

#### **Extension activity**

Awareness programmes on Consumer Protection Act.

#### ADHYAN (EDP CELL)

Motto: "To enhance the entrepreneurship Qualities and competencies among budding entrepreneurs".

The following activities are planned for this academic year

- Group discussion
- Case analysis
- Quiz
- Workshop on entrepreneurship
- Guest lecture by entrepreneurs

Extension activities:

Educating about cashless society to the upcoming entrepreneurs

#### PLACEMENT CELL

The Placement Cell plays a very important and key role in counseling and guiding the students for their successful career placement which is a crucial interface between the stages of completion of academic programme of the students and their entry into the suitable employment. This cell also coordinates various activities related to the career of the students along with the industrial training.

The following activities are planned for this academic year

- Inviting various corporate houses and Non Government Organisations (NGOs) regularly for campus recruitment to conduct various tests and group discussions.
- To provide guidance to students in career planning, resume preparation, to prepare for an interview, to improve their communication skills, employability skills, tips for group discussion, and how to prepare for competitive examinations.
- Enhancing Industry Institute Interaction activities.
- Organising industrial visits for students and faculty to various industries and institutions as recommended by the college.
- Organising behavioral training programmes to bring about an overall development, improve self- esteem and confidence level, develop better presentation skills, learn to communicate well and participation in GDs, Mock personal interviews, etc.

#### **COLLEGE LIBRARY**

- 1. The Library will remain open on all working days from 8.30 a.m. to 5.00 p.m. and Saturday 8.30am to 1.00p.m.
- 2. Students may take two books at a time.

- 3. The students will have to apply for books before 12.15 p.m. on the day prescribed and will be issued at 4p.m. The application will be treated as cancelled if the book is not taken before the close of the library on that day.
- 4. 15 days' time is allowed for the borrowed books after which a fine at the rate of Re.2.00 per book per day will be collected.
- 5. A book may however be renewed for a further period of 15 days. The book may be returned in such a case as the procedure lay down /under Rule 3 may again be adopted, for renewal.
- 6. No book will further be issued to any student unless he returns the previous one.
- 7. Sub-lending of books is strictly prohibited
- 8. Any damage done to the books in the custody of the borrower will have to be paid for and if the book is lost the cost of the same must be paid.
- 9. Strict silence should be maintained in the Library.
- 10. Students bags & personal belonging should be kept on the property counter.
- 11. Students are requested to bring the identity card issued from this college daily.
- 12. Newspapers and magazines in the Magazines section should be properly placed after reading.
- 13. Entry to the library is strictly on production of Identity Card.
- 14. Discussion or murmuring and using mobile phones are strictly prohibited in the library.
- 15. The Librarian is authorized to withdraw the library facilities, if the rules are not adhered to.
- 16. <a href="www.sdm.ac.in/elibrary">www.sdm.ac.in/elibrary</a> : through this website students can access previous years question papers, project reports & syllabus.
- 17. <a href="www.nlist.inflibnet.ac.in">www.nlist.inflibnet.ac.in</a> : here students can access E-Resources (E-journals & E-Books)

### **DISCIPLINARY RULES AND REGULATIONS**

College timings : 9.00 A.M. to 4.30.p.m

Dress code : College Uniform

Saturday : Boys-formal shirts & pant

: Girls-Salwar kameez.

Sleeveless, T-shirt & low waist pants are not allowed.

1. Student should strictly adhere to all the disciplinary rules and regulations mentioned in the college calendar. They are required to maintain the highest standard of behaviour and discipline both inside and outside the College premises.

- 2. Mobile phones are totally banned inside the premises. In case any student is found using mobile phones inside the premises, it will be ceased by the authorities, and return at the end of the semester and any damage claims of the ceased property is not acceptable.
- 3. Students are not permitted to park four wheelers in the campus.
- 4. The students are expected to improve & maintain consistency in their performance in the university /College examinations to secure admission in the consecutive year.
- 5. When the first bell rings at 9.00 A. M., all students shall assemble in the class rooms
- 6. No Students shall enter the class or leave the class without the permission of the Teacher.
- 7. Students shall not loiter in the verandah.
- 8. Irregular attendance, in-difference with regard to class work and examination, discourtesy towards the teachers, insubordination, obscenity in word and act, willful damage of College. Property, Antisocial activities etc. are liable for disciplinary action which include expulsion from the college.
- 9. Attendance to the College functions, Association Meetings, College Assembly, Management Games, Seminar, Group discussion, Industrial visit, Viva Voce etc. is obligatory to all the students.
- 10. The College property shall be handled with care and should not be damaged. In case of damage of any building, furniture apparatus or any other property of the College the damages will be charged to the students.
- 11. Students who do not live with their parents or guardian should take prior permission / approval from the principal to live in the private hostels.
- 12. Without permission of the Principal students shall not organize any activities or associate with any group concerned with College.
- 13. Convening meeting inviting any persons canvassing or mobilizing any student for any particular opinion will not be allowed.
- 14. The Principal shall have the power to rusticate any student from the college if student is guilty of serious misconduct or the student's presence in the college is injurious to the order and discipline.
- 15. Everyday class begins with Morning Prayer during the first hour.
- 16. Students should be punctual to the class and habitual late arrival should be avoided
- 17. Every student should possess an Identity Card issued by the College which should be produced whenever asked for, especially when dealing with the office and Library.
- 18. Books, Umbrellas etc. should have name or mark by which the owner can be easily known. All stray or unclaimed property should be brought to the Principal's Office.
- 19. Students should refrain from the use of tobacco, alcohol and drugs.
- 20. Students should not give the college address for any personal correspondence. The College will not be held responsible for the loss of any letter, whatever be the nature of the correspondence.
- 21. The students are expected and to cooperate in the smooth functioning of the Institution.

22. In case the students don't follow the dress code they will be penalized.

There is no substitute for self-discipline. The College expects students to keep their vision high and solicit the co-operation of parents to minimize the necessity of enforcing rules and regulations.

#### SCHOLARSHIPS & FEE CONCESSIONS:

Scholarships and fee concession are available to students according to Govt. Rules. All scholarships and fees concession are subject to satisfactory progress, good conduct and attendance. Some of the scholarships and concession are:

- a) Government of India Scholarship. Scholarships for backward class students.
- b) Educational concession to the children/ dependents of service personnel (Army, Navy, and Air force)
- c) Fee concession to the students of Scheduled Caste, Scheduled Tribes, Backward Tribes and other lower income groups (income below Rs. 44,500/- per year)

#### PARENT-TEACHERS ASSOCIATION:

Parents play a decisive role in the development of students in their formative years. The college has a Parent-Teachers Association working towards this end which expects whole hearted co-operation from parents.

Regular meeting of parents and teachers are organised during the year which the parents are required to attend without fail.

After the sessional Tests/ examinations the marks cards are given to the students/ sent by post to get them signed by the parents and to be returned to the college. If they do not get the marks cards for their signature, the parents should contact personally the staff advisors of the class or the college office.

Parents are also invited to drop in personally to meet the principal and staff advisors of each class especially when unsatisfactory attendance or progress of their ward Is brought to their notice on the college working days.

#### **CORRESPONDENCE**

All Correspondence should be addressed to:

The Principal

Shri Dharmasthala Maujunatheshwara College of Business Management,

Kodialbail, MANGALORE - 575 003.

Phone :2494186.

NOVEMBER - 2021

Date	Days	Particulars	Date	Days	Particulars	
1	MON	H – Kannada Rajyotsava	1	WED	Faiticulais	
2	TUE		2	THU		
3	WED		3	FRI		
4	THU		4	SAT	Council Inauguration	
5	FRI		5	SUN	Н	
6	SAT	Orientation Programme	6	MON		
7	SUN	н	7	TUE		
8	MON		8	WED		
9	TUE		9	THU		
10	WED		10	FRI		
11	THU		11	SAT		
12	FRI		12	SUN	Н	
13	SAT		13	MON		
14	SUN	Н	14	TUE		
15	MON		15	WED	First Internal Test	
16	TUE		16	THU		
17	WED		17	FRI		
18	THU		18	SAT		
19	FRI		19	SUN	Н	
20	SAT		20	MON		
21	SUN	н	21	TUE		
22	MON	Kanakadasa Jayanthi	22	WED		
23	TUE		23	THU		
24	WED		24	FRI	Christmas Vacation	
25	THU		25	SAT		
26	FRI		26	SUN	Н	
27	SAT		27	MON		
28	SUN	Н	28	TUE		
29	MON		29	WED		
30	TUE		30	THU		
			31	FRI		

JANUARY –2022 FEBRAURY– 2022

J	ANUAR	Y <b>–</b> 2022	FEBRAURY- 2022				
Date	Days	Particulars	Date	Days	Particulars		
1	SAT	Commencement of classes	1	TUE			
2	SUN	Н	2	WED	II Internal Test		
3	MON		3	THU			
4	TUE		4	FRI			
5	WED		5	SAT			
6	THU		6	SUN	Н		
7	FRI		7	MON	VIVA		
8	SAT		8	TUE			
9	SUN		9	WED			
10	MON		10	THU			
11	TUE		11	FRI			
12	WED		12	SAT			
13	THU	GENESIS / INSPIRE	13	SUN	Н		
14	FRI		14	MON			
15	SAT	H -MAKARA SANKRAMANA	15	TUE			
16	SUN	Н	16	WED			
17	MON		17	THU	Н		
18	TUE		18	FRI			
19	WED		19	SAT			
20	THU		20	SUN	Н		
21	FRI		21	MON			
22	SAT		22	TUE			
23	SUN	H	23	WED			
24	MON		24	THU			
25	TUE		25	FRI			
26	WED	H- Republic Day	26	SAT			
27	THU		27	SUN	Н		
28	FRI		28	MON			
29	SAT						
30	SUN	Н					
31	MON						

MARCH- 2022 APRIL- 2022

	MARC	H– 2022	APRIL- 2022			
Date	Days	Particulars	Date	Days	Particulars	
1	TUE	H – Maha Shivaratri	1	FRI		
2	WED		2	SAT	Ugadi	
3	THU		3	SUN		
4	FRI		4	MON		
5	SAT	End of Odd Semester	5	TUE		
6	SUN		6	WED		
7	MON		7	THU		
8	TUE		8	FRI		
9	WED		9	SAT		
10	THU		10	SUN	Commencement of Even	
11	FRI		11	MON	Semester	
12	SAT		12	TUE		
13	SUN		13	WED		
14	MON		14	THU	H – Ambedkar Jayanthi	
15	TUE		15	FRI	H- Good Friday	
16	WED		16	SAT		
17	THU		17	SUN		
18	FRI		18	MON		
19	SAT		19	TUE		
20	SUN		20	WED		
21	MON		21	THU		
22 23	TUE WED		22 23	FRI SAT		
24	THU		24	SUN		
25	FRI		25	MON		
26	SAT		26	TUE		
27	SUN		27	WED		
28	MON		28	THU		
29	TUE		29	FRI		
30	WED		30	SAT		
31	THU					

MAY- 2022 JUNE- 2022

	WAY - 202		JUNE- 2		1
Date	Days	Particulars	Date	Days	Particulars
1	SUN		1	WED	
2	MON		2	THU	
3	TUE		3	FRI	
4	WED		4	SAT	
5	THU		5	SUN	
6	FRI		6	MON	
7	SAT		7	TUE	
8	SUN		8	WED	
9	MON		9	THU	
10	TUE		10	FRI	
11	WED		11	SAT	
12	THU		12	SUN	
13	FRI	Sports Day	13	MON	
14	SAT		14	TUE	
15	SUN		15	WED	
16	MON		16	THU	
17	TUE		17	FRI	
18	WED		18	SAT	
19	THU	Synergy/ Sygma	19	SUN	
20	FRI		20	MON	
21	SAT		21	TUE	
22	SUN		22	WED	
23	MON		23	THU	
24	TUE		24	FRI	College day
25	WED	I Internal Test	25	SAT	
26	THU		26	SUN	
27	FRI		27	MON	
28	SAT		28	TUE	
29	SUN		29	WED	
30	MON		30	THU	
31	TUE				

## **AUGUST - 2022**

Date	Days	Particulars	Date	Days	Particulars
1	FRI		1	MON	
2	SAT		2	TUE	
3	SUN		3	WED	
4	MON		4	THU	
5	TUE		5	FRI	
6	WED		6	SAT	
7	THU		7	SUN	
8	FRI		8	MON	
9	SAT		9	TUE	H- Moharam
10	SUN		10	WED	
11	MON	II Internal Test	11	THU	
12	TUE		12	FRI	
13	WED		13	SAT	
14	THU	Viva	14	SUN	
15	FRI		15	MON	H – Independence Day
16	SAT		16	TUE	
17	SUN		17	WED	
18	MON		18	THU	
19	TUE		19	FRI	
20	WED		20	SAT	
21	THU		21	SUN	
22	FRI		22	MON	
23	SAT		23	TUE	
24	SUN		24	WED	
25	MON		25	THU	
26	TUE		26	FRI	
27	WED		27	SAT	
28	THU		28	SUN	
29	FRI		29	MON	
30	SAT		30	TUE	
31	SUN		31	WED	H- Vinayaka Chaturdashi

## SEPRTEMBER - 2022

## **OCTOBER - 2022**

Date	Days	Particulars	Date	Days	Particulars
1	THÚ		1	SAT	
2	FRI		2	SUN	
3	SAT		3	MON	
4	SUN		4	TUE	H - Mahanavami
5	MON		5	WED	H - Vijayadashami
6	TUE		6	THU	
7	WED		7	FRI	
8	THU		8	SAT	
9	FRI		9	SUN	
10	SAT		10	MON	
11	SUN		11	TUE	
12	MON		12	WED	
13	TUE		13	THU	
14	WED		14	FRI	
15	THU		15	SAT	
16	FRI		16	SUN	
17	SAT		17	MON	
18	SUN		18	TUE	
19	MON		19	WED	
20	TUE		20	THU	
21	WED		21	FRI	
22	THU		22	SAT	
23	FRI		23	SUN	
24	SAT		24	MON	H- Naraka Chaturdharshi
25	SUN		25	TUE	
26	MON		26	WED	H – Balipady, Deepavali
27	TUE		27	THU	
28	WED		28	FRI	
29	THU		29	SAT	
30	FRI		30	SUN	
			31	MON	

#### **DETAILS OF LEAVE**

NAME: \_\_\_\_\_\_ CLASS: \_\_\_\_\_ ROLLNO: \_\_\_\_\_

Sl. No.	Date/ Hours	No.of Days/ Hours	Reason for absence	Signature of Student's Parents or Guardian	Signature of Staff Advisor of the Class

## **DETAILS OF LEAVE**

NAME: \_\_\_\_\_\_CLASS:\_\_\_\_\_ROLLNO: \_\_\_\_\_

Sl. No.	Date/ Hours	No.of Days/ Hours	Reason for absence	Signature of Student's Parents or Guardian	Signature of Staff Advisor of the Class

Name in full\_\_\_\_\_Specimen Signature of Parent / Guardian

# EC/CC Activity Record for I/III/V Semester

NAME:	Association enrolled:
1 (1 11 11 11 11 11 11 11 11 11 11 11 11	inspectation emignets

Sl. No.	Date	Time	Activity Participated	Association	In charge Signature

# EC /CC Activity Record for II/IV/VI Semester

Sl. No.	Date	Time	Activity Participated	Association	Signature of the In charge

## NOTE