



# SHRI DHARMASTHALA MANJUNATHESHWARA COLLEGE OF BUSINESS MANAGEMENT

MANGALORE - 575 003 (DAKSHINA KANNADA)

Office : 0824-2494186  
Principal : 0824-2496980

NAAC Reaccredited (2017)  
with 'A' Grade

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## ANTI - RAGGING COMMITTEE

Anti-Ragging Committee of the college ensures the implementation of 'Zero Tolerance' for ragging of any kind. It works under statutory policies framed by the UGC. Ragging is a cognizable offence and those who indulge in it or encourage it will be handed over to the appropriate legal authorities as per: G O. Ed 122 URC-96 dated 16-01-1997

### OBJECTIVES

- To create awareness about the consequence and disciplinary procedure to be followed by the authorities for ragging.
- To identify and report any misbehavior from students and take corrective action.

### COMPOSITION

SL. NO.	NAME & DESIGNATION OF THE OFFICIAL	NOMINATED AS
1.	Prof. Aruna P. Kamath Principal	Chairman
2.	Mrs. Gayathri K	Co-ordinator
3.	Mrs. Jeevitha D Mr. Thilak Raj	Members

### PREVENTIVE MEASURES:

- All the students are informed about the consequence and disciplinary procedure to be followed by the authorities and no excuse is given.
- The class a room of the fresher's that is the first year's students will be located on a separate floor.
- A staff room is located on each floor so as to monitor students discipline
- Students are not allowed to enter other class room and if any announcements have to be made it should be made in the presence of a teacher.
- Teacher will be present while conducting any extra-curricular or co-curricular activities.
- All the class advisors have given the special responsibility of maintaining discipline.
- All the other teachers also have to be alert and bring to the notice of the class disciplinary committee if there are any problems.
- Class rooms are locked after the class hours and movement of the students in the public areas are also observed.
- During the lunch break and before the class commences in the morning, Physical Director is given the responsibility of maintaining discipline.
- If any misbehavior is reported then such students will be warned in the presence of their parents.
- Principal will also take frequent rounds to ensure the discipline of the students.
- All the staff members are expected to stay back whenever there are students' activities like management fest, etc.
- Frequent announcements are made by the Principal about the consequence they have to face if they indulge in ragging.
- A suggestion box is kept where students can freely express their problems and grievance.
- The class advisor of the first year will take special care and students can approach them if they face any problem.

- 16) In the orientation programme conducted for the first year, Principal addresses the students and assures a healthy environment and will brief them about the avenues available to discuss any problem that they face in the campus.
- 17) All the students will have direct access to Principal Chamber to discuss their problem.

### **POLICY PRODUCE:**

- 1) Complaint may be received by any member of the committee through the staff member or directly by the student in the written form.
- 2) The Committee shall meet as and when any complaint is received.
- 3) The Committee shall direct the accused by issuing a notice to student(s) to prepare and submit a written response to the complaint / allegations within a period of two (2) days from such direction or such other time period as the Committee may decide.
- 4) Each party shall be provided with a copy of the written statement(s) submitted.
- 5) The Committee shall conduct the proceedings in accordance with the principles of natural justice. It shall allow both parties reasonable opportunity of presenting their case.
- 6) The Committee shall allow both parties to produce relevant documents and witnesses to support their case. Documents produced by either party shall be affixed with that party's signature to certify the document as original / true copy.
- 7) The Committee shall sit on a day-to-day basis to record and consider the evidence produced by both parties.
- 8) As far as practicable, all proceedings of the Committee shall take place in the presence of both parties.
- 9) Minutes of all proceedings of the Committee shall be prepared and duly signed by the members of the Committee.
- 10) The Committee shall complete its proceedings within a period of fifteen (15) days from the date of receipt of complaint.
- 11) The Committee shall record its findings in writing supported with reasons and shall forward the same with its recommendations, to the Principal/Management, within a period of five (5) days from completion of the proceedings before it.
- 12) In case the Committee finds that the facts disclose the commission of a criminal offence by either of the party, it shall be specifically mentioned in the Committee's report.
- 13) If, in the course of the proceedings before it, the Committee is satisfied that a prima facie case of ragging is made out against the accused student(s) and that there is any chance of the recurrence of any such action, or that it is required to do so in the interests of justice, it may, on the request of the complainant or otherwise, disciplinary action could be initiated in the form of:
  - i. Written apology
  - ii. Adverse remarks in the confidential report
  - iii. Denying admission ticket
  - iv. Denial of re - admission
  - v. Suspension /Dismissal
  - vi. Any other relevant mechanism
- 14) In the course of the proceedings, if the Committee is satisfied that any person has retaliated against/victimized the complainant or any person assisting the complainant as a result of the complaint having been made or such assistance having been offered, the Committee shall report the same in writing, to the Principal/Management, with reasons and with recommendations of the action to be taken against such person.
- 15) At the culmination of the proceedings, if the Committee is satisfied that the complainant has knowingly brought false charges of ragging against any person, it shall report the same in writing to the Principal/Management, with reasons and with recommendations of the action to be taken against such person.



Principal

Shri Dharmasthala Manjunatheshwara  
College of Business Management  
MANGALORE



ARC/2017-18/1

Date / /20

Date: 9/8/2017

Venue: 205

Time: 3:00pm

Agenda: ARC/2017-18/1-1 → Review of Anti Ragging committee

1.2 → Awareness to students regarding working of committee

1.3 → Any other matter

Minutes:

1.1 → New committee members taking over the committee this year consisting of Mrs. Gayathri, Mrs. Jeevitha and Mr. Dilakraj. Functions of the committee were discussed in the meeting.

1.2 → It was decided to create awareness among the students regarding presence of anti ragging cell in the college and the consequences if any students involved in the crime.

It was decided that class advisors of each class should sensitise the issue with the students and reach out the committee members if there is any problem.

1.3 → As college academic year started no complaints were received so far regarding ragging in the college.

Members Present:

Mrs. Gayathri -

Mrs. Jeevitha -

Mr. Dilakraj -

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College of Business Management  
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ARC / 2017-18 / 2

Date / / 20

Date: 15-2-2018

Venue: Room No 205

Time: 3.00 PM


Agenda → 2.1 → Review of Anti Ragging Committee  
2.2 → Any other matters.

Minutes :-

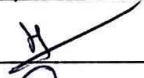
2.1 → The committee was satisfied that there were no complaints for ragging received till date.

2.2 → Once again it was decided to give information to the second and final year students about consequences of Ragging in the college by the concerned class advisors.

members Present

Prof. Aruna P Kamath 

Mrs. Gayathri - 

Mrs. Seevitha - 

Mr. Thilakraj - 

  
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ARC / 2018-2019 / 1

Date / / 20

Date: 17-7-2018

Venue: Room 305

Time: 3.00 PM

### Agenda:

ARC / 18-19 / 1.1 → Awareness to new comers

1.2 → Awareness to senior students

1.3 → Any other matters.

### Minutes:

1.1 → As we welcome new students to the new academic year it was decided to give awareness about ragging to the new comers and inform the committee members if they face any such problems. It was decided that concern class advisors should inform students about the same.

1.2 → It is very important to ~~start~~<sup>give</sup> awareness to the second and final year students about the consequences of ragging and the presence of the committee and its members in the college.

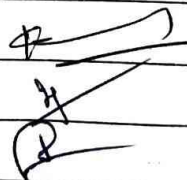
1.3 → It was decided to continue the same members even this academic year also.

### Members Present:

Mrs. Goyaltri -

Mrs. Seetha -

Mr. Dilakraj -



  
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ARE/2018-19/2

Date / /

Date: 29/1/2019

Time: 3:00 PM

Venue: 205

Agenda:

ARE/18-19/2.1 → Review of Anti Ragging Committee  
2.2 → Any other matters

Ag minutes:

2.1 → No issue of ragging or complaints ~~are~~ received by the committee in the college campus.

Members Present:

Prof. Aruna P. Karnath ~~one~~

Ms. Gayatri - ~~one~~

Ms. Jeevitha - ~~one~~

Mr. Thilakraj - ~~one~~

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ARE/19-20/1

Date / /20

Date + 24-7-2019

Venue + 205

Time + 3.00 PM

### Agenda

- 1.1 → Information to new students
- 1.2 → Awareness to II & III year students
- 1.3 → Any other issues.

### minutes:

1.1 → It was informed the class advisors to give the information about the presence of ~~com~~ anti ragging committee in the college and reach out the members if they found any such issues.

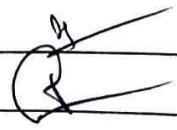
1.2 → It was decided to give awareness to the second and final year students on the consequences of problems of ragging and ~~and~~ sensitive them not to involve themselves in the same. class advisors should provide proper information.

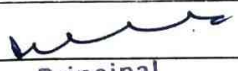
1.3 → It was decided to continue the same committee members also this academic year also.

### members Present,

Mr. Gayathri - 

Mr. Juvitha -

Mr. Thalakraj - 

  
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College of Business Management  
Maddur, PE

ARC/19-20/2

Date - 26-2-2020

Venue - 205

Time - 3 PM





Agenda:

- ARC/19-20/2-1 → Review of the committee
- 2-2 → Any other issues

minutes:

2-1 → committee has not received any complaints regarding ragging in the college.

Members Present:

- Prof. Aruna P Karnath 
- Mr. Gayathri - 
- Mr. Jeevitha - 
- Mr. Thilakraj - 



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ARC/2020-21/1

PAGE NO.

DATE / /

Meeting 1

Date + 10/7/2020

Venue + 205

Time + 3.00 PM

Agenda :- ARC/20-21/1.1 - Review of Anti Ragging Committee  
1.2 - Any other Matter

Minutes: 1.1 :- committee discussed about the functions of the committee. As there were no students in the campus because of Covid 19 reasons. There was no issues regarding anti ragging in the college.

Members Present:

Prof. Anura P Kamath

Mrs. Gayathri - ✓

Mrs. Deepitha - ✓

Mr. Thilakraj → ✓

*meenu*

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## Meeting 2

Date: 15/9/2020

Venue: 205

Time: 3:00 PM

## Agenda:

ARC/20-21/2.1 → Awareness of Ragging and its consequences among the students.

ARC/20-21/2.2 → Any other matter.

Minutes: 2.1 → In the committee it was decided to conduct online session to the all the classes by the class advisor on the topic Ragging and its consequences among the students.

2.2 → As students were not present in the campus no issues were found.

## Members Present:

Prof. Aruna P. Kamath ✓

Mrs. Gayathri - ✓

Mrs. Jeevitha - ✓

Mr. Thilakraj - ✓

*Arumma*  
Principal



## Meeting 3

Date: 5/1/2021

Venue: 205

Time: 3:00 PM

## Agenda:

- ARC/20-21/3-1 → Review of Anti Ragging Committee  
3-2 → Any other matters.

Minutes: 3-1 → No issues of ragging was found in the college campus.

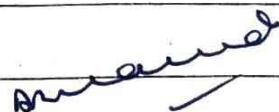
## Members Present:

Prof. Anura P Kamath ✓

Mrs. Gayathri - ✓

Mrs. Jeevitha - ✓

Mr. Thilakraj - ✓



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ARC/2020-21/4

PAGE NO.

DATE / /

Meeting 4

Date: 11/6/2021

Venue: 205

Time: 3:00PM

Agenda:

ARC/20-21/4.1 → Review of Anti Ragging Committee  
4.2 → Any other matters.

minutes:

4.1 → The committee was satisfied that there were no complaints for ragging.

Members Present:

Prof. Aruna P Kamath ✓

Mrs. Gayathri - ✓

Mrs. Sujitha - ✓

Mr. Thilakraj - ✓

*[Signature]*

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# Meeting 1

Date : 28-11-20

Venue : 208

Time : 3.30 p.m

## Agenda:

ARC | 20-22/11 -> Awareness of Ragging and its consequences

1.2 -> Any other matter.

Minutes: 1.1 -> In the committee it was decided to create awareness among the students about ragging and its consequences.

Each class advisors during their class provide information regarding the same.

1.2 -> committee was happy there was no complaint found regarding ragging in the college.

## Members Present:-

1. Prof. Aruna P. Kamath ✓
2. Thilak B ✓
3. Jenitha D ✓
4. Gayathri K ✓

*Arumad*

## Meeting 2

Date: 18/4/20

Venue: 208

Time: 3.30. Pm

Agenda:

ARE/20-22/2.1 → Online affidavit to be filled by students  
 2.2 → Any other matters.

Minutes:

2.1 → As per the government order it was decided to give information to the students regarding online affidavit and it was decided that all the students should fill it.

2.2 → There was no issue on ragging found in the campus.

1. Prof. Aruna P. Kamath
2. Thilak
3. Ellen K. D.
4. Gayathri K.

*Aruna P. Kamath*

Principal

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