





- II. Rearrange the following details and write a bibliography in MLA format : **3**  
Title of the Book : Harry Potter and the Chamber of Secrets  
Publisher : Scholastic  
Author : Joanne K Rowling.  
Place of publication : New York  
Year of Publication : 1999
- III. Write an editorial on **any one** of the following topics in about **100** words : **4**  
1) Is there such a thing as an Instagram addict ?  
2) Global warming : effects on earth.
- IV. Design a brochure on **any one** of the following topics : **3**  
1) Covid vaccination camp to be held in your college.  
2) A Jewellery shop inauguration near your home.
- V. Letter Writing : **3**  
1) Draft an application for the post of Finance Officer in Pioneers (Pvt.) Ltd. Co, New Delhi in response to their advertisement that appeared in The Times of India dated 30<sup>th</sup> January, 2023 . You are Anil Kumar/Aparna Sen, 5/621, V.B. Colony Ananthanagar, Bangalore.
- OR
- 2) Draft an email covering letter to the Chairperson, Department of English, Mumbai University for the post of Research Assistant. Your name and address is Vignesh Nair, Boriwili (W), Mumbai.
- VI. Answer **any one** of the following questions in **two** sentences : **(1×2=2)**  
1) What is hearing ?  
2) What is therapeutic and appreciative listening ?

## UNIT – II

- VII. Write a script in about **eight** sentences for **any one** of the following : **4**  
1) You are attending an interview for the post of an Executive in the HR department of a reputed Company. Answer the following questions asked by the Interviewer :  
Interviewer: Tell me about yourself.  
Interviewee: I am .....  
Interviewer: Why do you like to work in HR department ?  
Interviewee: HR department is very challenging .....  
Interviewer: Why do you want to work in our Company ?  
Interviewee: I have heard a lot about this company .....

OR





2) You are making a Dentist's Appointment :

Caller 1 : Dr. Surya's Clinic. How may I help you ?

Caller 2 : .....

Caller 1 : Certainly, are you ill at the moment ?

Caller 2 : .....

Caller 1 : Do you have pain or any other symptoms ?

Caller 2 : .....

Caller 1 : OK, Dr. Surya can see you tomorrow. Can you come in the morning ?

Caller 2 : .....

Caller 1 : How about 10 O'clock ?

Caller 2 : .....

Caller 1 : May I have your name ?

Caller 2 : .....

Caller 1 : Yes, I've scheduled for 10 O'clock tomorrow morning.

Caller 2 : .....

VIII. Answer the following questions in about **four** sentences each : **(2x2=4)**

- 1) You are the Manager of the HR Department of a Company. Introduce a new team member.
- 2) Give instructions to your friend on sowing a seed.

IX. State whether the underlined parts in the following sentences are Phrases or Clauses : **(4x1=4)**

- 1) Put the cups on the desk.
- 2) She wears a bracelet which is made of silver.
- 3) We cannot live without oxygen or fresh air.
- 4) Planets revolve around the sun.



X. Do as Directed :

- 1) Fill in the blanks using the right form of tenses : (2×1=2)
  - 1) She \_\_\_\_\_ me a story just now. (has told, told)
  - 2) I remember \_\_\_\_\_ her before (to meet, having met)
- 2) Fill in the blanks choosing the appropriate form of the verb given in brackets : (2×1=2)
  - 1) A large number of women \_\_\_\_\_ (was/were) present at the meeting.
  - 2) Two thousand rupees \_\_\_\_\_ (is/are) a good sum.

XI. Write a speech on **any one** of the following in about **100** words : (1×4=4)

- 1) Imagine that you have been elected as the Vice-President of the College Students' Association. You are supposed to welcome the gathering.
- 2) You are the President of Little Sacred Hearts College. Give a fare-well speech on your last day in College.

#### UNIT – III

XII. Answer the following questions in about **100** words : (2×5=10)

- 1) What advice does Narayana Murthy give to the graduates in the concluding part of his speech ?

OR

- 2) Narrate the incident in which Shaw won his debate with H. G. Wells ?
- 3) What, according to Lawrence, happens to people who don't have money ?

OR

- 4) What is the soul's prayer ? What is the soul hoping to gain through its prayer ?

XIII. Answer **any one** of the following in about **200** words : (1×10=10)

- 1) What are Narayana Murthy's views on quality and excellence as revealed in "The Need for Excellence" ?
- 2) How does Vandana Shiva demonstrate that economic globalization has been a mixed blessing ?
- 3) Describe Orwell's experience of 'Shooting an Elephant'.